



## UNIVERSITY OF NAIROBI

### EXTERNAL JOB VACANCIES (PROJECT POSITION)

Applications are invited for the following position:

**RESEARCH ASSISTANT – PRO-ACT PROJECT – DEPARTMENT OF PEDIATRICS AND CHILD HEALTH FACULTY OF HEALTH SCIENCES – AD/4/81/24 - 9 POSTS**

Qualified Kenyan candidates are invited to fill the above position on one-year renewable contract subject to merit, ability and competencies as reflected in work performance and results.

Reports to Study Coordinator, Project Director

Location: **Nairobi, Kisumu and Homabay** County

#### **Key responsibilities and Tasks**

- Ensure a seamless and coordinated running of the study at their sites
- Conduct recruitment, consenting, enrollment and follow up procedures for participants into the study
- Conduct tracing and retention activities for participants enrolled in the study
- Providing timely summaries of study procedures and other reports as required
- Ensuring that the study sites personnel and study participants comply with study protocol.

#### **Job Specifications**

- Degree or Diploma in Nursing or other health-related course
- At least 2 years as a research assistant/study nurse in a research study preferably in an HIV care setting.
- Certificates in Human Subjects Protection and/or Good Clinical Practice

## **Skills**

- Have experience using a tablet/phone-based data collection tool like REDCap or Open Data Kit will be an added advantage
- Effective Communication skills in verbal and written formats in both English and Kiswahili languages
- Ability to work under minimum supervision
- Good time Management and able to make brief research reports
- Ability to work alone and as part of a large research team
- Excellent interpersonal skills, honesty and of high integrity.
- Computer literate
- Must be conversant with the study area

## **Terms of appointment**

This is a position whose tenure is one (1) year contract renewable based on performance and by mutual consent. The salary is negotiable depending on the level of education and work experience.

## **NOTES**

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be forwarded addressed to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to:  
[recruit-rappdopachfhs@uonbi.ac.ke](mailto:recruit-rappdopachfhs@uonbi.ac.ke)

**CLOSING DATE: FRIDAY, APRIL 19, 2024**

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.  
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**